

NC Pre-K Committee Minutes

11/21/19

Committee Members Present: Nancy Hughes, Cathy Henderson, Dana Eure, Janet Singerman, Jared Keaton, Kristi Godfrey-Hurrell, Amber Pierce, Latoya Scott

Committee Members Absent: Laura Hamby, Cheryl Mandle, Latoya Owens, Annette Grier, Peggy Eagan, Michael Jones

Staff Present: Melody Greenhouse, Vena Holmes, Erika Ugues, Denise Addison, Tracy Thiery, Cher Holcomb and Christopher Law

Visitors: Carmen Browne

Nancy Hughes called the meeting to order at 8:43am with a quorum present and maintained throughout the meeting.

Agenda Overview and Approval of Minutes

Minutes from July Committee Meetings were approved. No discussion or questions asked. Motion to approve by Cathy Henderson, Dana Eure seconded the motion. No opposition. All voted in favor.

Site Selection 2020

Motion to approve: Initiate site selection process. However, target to need and to indicate within application all necessary caveats: moving classrooms, no expansion funds, change of operation. Committee will not require existing sites to apply unless additional classes are being requested. Janet recommended Lorena Gonzales from DCDEE to come train site selection sub committee to clarify site selection process.

Current approved list of sites from 2019 do not need to reapply but committee is requesting an updated application be on file.

Additional 8 points for Site Selection Application:

- Does the site have evidence of current/ongoing PDP plan for all staff? Sub Committee reviewed PDP plans (1 point)
- In the last 6 months, has staff turnover rate been 10% or less. Sub Committee discussed with Director and/or viewed employee records (3 points)
- Does site have support staff? 1 person per every 4 classrooms. Of those staffed are 50% credentialed? Sub Committee discussed with Director and/or viewed employee records (3 points)
- Transportation safe & clean? Sub Committee reviewed safety log and maintenance record (1 point)

Discussed next steps

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Motion to approve the eight points and to proceed with starting site selection process with above caveats, by Janet Singerman; seconded by Latoya Scott. No opposition all voted in favor.

Implementation Update Melody

- Change of Ownership for 2 sites with NC Pre-K classrooms (sites were not disclosed by the purchasing company). Sale expected to occur in January, not sure if this will occur before or after the next committee meeting.
- Director, teachers and co-teachers are expected to stay in place for the entire school year.
- Transportation will not continue.
- Discussion around continued approval for these sites to remain NC Pre-K once the sale is complete.

NC Pre-K Program Update - Tracy Thiery

- Current Layout of NC Pre-K
- PPVT Fall Data
- Preliminary TSG First Trimester
- MylgD's First Trimester Data
- First Trimester Training for Directors, Teachers and Co Teachers
- Parent Events
- Instructional Practice Checklist Data

2019-20 NC Pre-K Draft Budget

DCDEE -1738 children	\$13,330,232
Smart Start	\$ 500,000
Quality Funds	\$ 254,652
Total Revenue	\$14,084,884

Motion to approve by Janet Singerman, Dana Eura seconded the motion. No opposition. All voted in favor.

What is salary for CMS TA's vs NC Prek TA's? Will Committee commit to another bonus/change compensation structure for them? Melody will review budget to see what if anything can change

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Director's Update: Latoya Scott/ Carmen Browne

Small group Director meeting with CMS went well.

Salary increase for TA's was discuss

PD needed for Challenging Behaviors. An increase of children with Challenging Behaviors more support is needed.

- **Meck Pre-K Update**

No Update

Bright Beginnings Update

1108 children placed in NC Pre-K community sites

221 children placed NC Pre-K classrooms in CMS schools

2020 children placed in CMS Pre-k classrooms